

# PAC Meeting Agenda

## 9/15/23

Agenda Item	Notes
<p>Meetings</p> <ul style="list-style-type: none"> <li>● Proposed meeting times are 1st Wednesdays of the month at 3:15</li> </ul>	
<p>Classroom Events:</p> <ul style="list-style-type: none"> <li>● Are all grade levels covered with a Room Parent?</li> <li>● Letter to parents (see sample)</li> <li>● Teacher Questionnaire</li> <li>● October 14th Family Game Night               <ul style="list-style-type: none"> <li>○ Each grade level is responsible for a Game booth <b>AND</b> prizes</li> </ul> </li> <li>● Class Parties:               <ul style="list-style-type: none"> <li>○ Dec. 14 - Christmas</li> <li>○ Feb. 21 - Fat Tuesday</li> </ul> </li> <li>● Room Party Guidelines:               <ul style="list-style-type: none"> <li>○ limited to last hour of the day</li> <li>○ Focus on crafts/activities</li> <li>○ Limit food (drink &amp; snack) (they already ate lunch)</li> </ul> </li> </ul>	
<p>School-wide (PAC) Events:</p> <ul style="list-style-type: none"> <li>● October 14 - Family Game Night</li> <li>● December 15 - Christmas Program</li> <li>● February 3 - Father/Daughter Dance</li> <li>● March 1 - Open House</li> <li>● April 28 - Talent Show</li> <li>● May 12 - Mother/Son Dance</li> </ul> <p>Proposed Additional Events:</p> <ul style="list-style-type: none"> <li>● Bingo Night/Silent Auction</li> <li>● Family Movie Night</li> <li>● Grandparents Lunch</li> </ul> <ul style="list-style-type: none"> <li>● Need a Point person / committee for each event</li> </ul>	

<b>Volunteer Requirements</b> <ul style="list-style-type: none"><li>● Virtus</li><li>● Complete paperwork and return to Sheri</li><li>● \$35 for background screening</li></ul>	
<b>Fundraising</b> <ul style="list-style-type: none"><li>● Taco Truck at events</li><li>● Spirit Gear Orders</li><li>● Snack Bar (potentially run by Student Council)</li><li>● 50/50 at most PAC events</li><li>● Bake Sale on 1st Fridays</li></ul>	
<b>Officers</b> <ul style="list-style-type: none"><li>● President</li><li>● Vice-President</li><li>● Secretary</li><li>● Treasurer</li><li>● Room Parent Coordinator</li></ul>	
<b>Next Meeting: October 5th at 3:15</b>	

**St. James School**  
**General Ledger report**  
For (07/01/2023 to 09/30/2023)

Posted dt.	Doc dt.	Doc	Memo/Description	Department name	Project name	JNL	Debit	Credit	Balance
<b>47110 - Event Fee (Balance forward As of 07/01/2023)</b>									<b>0.00</b>
09/15/2023	09/15/2023		Weekly Cash Deposits		PTG	Movie Night	CRJ	137.00	(137.00)
			09/15/2023						
09/29/2023	09/29/2023		Weekly Cash Deposits		PTG	Movie Night	CRJ	802.50	(939.50)
			09/29/2023						
<b>Totals for 47110 - Event Fee</b>							<b>0.00</b>	<b>939.50</b>	<b>(939.50)</b>
<b>54225 - Fundraising Supplies (Balance forward As of 07/01/2023)</b>									<b>0.00</b>
09/14/2023	09/14/2023		091423 Bill - Karen Walls: Reimburse		PTG		APJ	42.91	42.91
			snacks family Movie Night						
<b>Totals for 54225 - Fundraising Supplies</b>							<b>42.91</b>	<b>0.00</b>	<b>42.91</b>
<b>Grand total</b>							<b>42.91</b>	<b>939.50</b>	<b>(896.59)</b>