

MINUTES
ST. JAMES THE LESS CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING
August 20, 2024
6:30 P.M. in Person only
250 W. Third St. Perris, CA 92570

ITEM 1. CALL TO ORDER: 6:34 P.M.

ITEM 2. OPENING PRAYER/PLEDGE OF ALLEGIANCE – Sheri C and Jesse Navarro

ITEM 3. ROLL CALL

At this time a roll call will be taken to determine if a quorum of voting members is present. (A simple majority of voting members is required to settle action items.)

Voting Members Nicole Carroll; Carol Collins; Jim Duffy; Renee Garcia-Delgadillo; Bethany Gonzales; Chad Hill; Cynthia Navarro; Jesse Navarro; Breanna Whitley Enrique Delval, Tony and Cheyla Lopez

Ex-officio Members: Rev Eliseo Napier; Mr. Cooney; McClain, Jennifer,

Guests: Lupe Sanabria, Father Alfred Africa (Father Alfie) (incoming Parish Father), Father Alex Pontilla (Parochial Vicar)

ITEM 4. APPROVAL OF MINUTES (Item Requires Action)

At this time the Secretary will read the minutes, and the President will call for comment or consensus on the Minutes of the previous Meeting.

- A. Approve the minutes of the regular School Board Advisory Meeting held on April 23, 2024
 - a. Approval - Nicole Carroll moved, Brianna 2nd

ITEM 5. PRESENTATIONS

At this time, the Board may recognize individuals or organizations who wish to present items of interest to the Board. Presentations must be arranged in advance and may only be agendized upon approval of the Principal or Pastor, or as approved by the Board.

- A. None at this time

ITEM 6. ORGANIZATION REPORTS (LIMITED TO 5 MINUTES)

The Board will receive reports from representatives, who will share the activities of their respective organizations. The Board may receive and file this report or take the matter under advisement for consideration at some future Board meeting.

- A. Member Introductions
 - a. Roundtable introductions for all members – name, experience, and purpose of being on the board
 - b. Day of Giving (Fundraiser) – December 3rd
 - c.
- B. Parish Report - (Father Napier) – The school is a ministry of the parish not separate from. The 4 core values of the Diocese are: Hospitality, Collaboration, Faith Sharing, Reconciliation.
 - a. Every first Sunday of the month – the ENTIRE school community needs to be at the 11:30 English mass. Students wearing school uniforms. Children’s Choir will continue so the students can sing.

- C. Faculty Report - Jennifer McClain
 - a. N/A
- D. Student Council Report - Jennifer McClain
 - a. N/A
- E. Parent Activity Committee Report - Bethany Gonzales or [Nicole Carroll](#)
 - a. PAINTING OF INSIDE-MERCY HALL-volunteers needed
 - b. COMPANY BANNERS-for sale - to be hung on outer fencing of the field and basketball courts.

ITEM 7. DISCUSSION ITEMS (Item Requires Action)

At this time the President will ask both Board Members and ex-officio members to present items requiring discussion and Action by the Board. After a call for consensus by the President, the Board may recommend approval, denial, postponement of the item to a date certain meeting for reconsideration or recommend that the item be postponed for further refinement and then re-introduced. Decisions become effective upon approval of the pastor and when acted upon by the principal.

- A. Long Range Action Plan - We have talked about the facilities.
 - **Painting-FASCIA, EAVES ON ENTIRE ROOFLINE; RESTROOMS COMPLETED**
 - Paint remaining parts of school campus
 - Sails over playground & slide replacement- (\$40,000 quote)
 - Basketball court fencing - pending
 - Repair/replace playground concrete - pending
 - **Roofing-COMPLETED**
 - Push bars on remaining doors - COMPLETED
 - Fence Covering for Alley-COMPLETED

**this will be ongoing*

ITEM 8. DISCUSSION-NEW BUSINESS (Non-Action Item)

At this time the President will ask both Board Members and ex-officio members to present non-action items for discussion and recommended disposition of new business concerns. The Board may recommend that a working policy be drafted by the President, special committee, other designee, or volunteer of the Board. The Policy could then be formally agendized and presented to the Board for Final Action.

- A. None at this time

ITEM 9. PUBLIC COMMENT/BOARD COMMUNICATIONS (Limited to 5 Minutes)

This is an opportunity for the Board Members to report on their activities and the actions of the committees to which they have been assigned, to bring a topic of discussion to the attention of the full board, and to request new Agenda Items.

Public Comment:

Board Communications & Reports:

- A. Finance Committee Report.....24-25 Budget Preliminary budget approved
 - 1. Report will be provided next month
- B. Principal’s Report..... Mr. Cooney
- C. Board Members.....

ITEM 10. ADJOURNMENT

The President will announce the next scheduled meeting Date, September 10, 2024, select someone to lead the next meeting’s pledge of allegiance, opening and closing prayer, and adjourn the meeting.

ITEM 11. CLOSING PRAYER Nicole Carroll will lead pledge/prayers next meeting.